



WESTERN MICHIGAN UNIVERSITY

Associate Provost for Haenicke Institute for Global Education Western Michigan University

Western Michigan University seeks nominations and applications for the position of Associate Provost for the Diether H. Haenicke Institute for Global Education. Western Michigan University embraces a diverse population of students, faculty and staff that develops scholar-leaders who are globally competent, culturally aware, and committed to advancing education, discovery, and global engagement.

The Position

The associate provost serves as a senior administrative officer who reports directly to the provost and is responsible for the academic, programmatic, administrative, and fiscal leadership of the Institute. The university has recently completed a strategic plan that speaks to three pillars – learner centered, discovery driven, and globally engaged. The associate provost will provide university-wide leadership for continued global outreach, working with the Faculty Senate International Education Council.

The University and the Community

Western Michigan University is an accessible, student centered university and is classified by the Carnegie Foundation for the Advancement of Teaching as a higher-research university. WMU has an enrollment of some 23,500 students from across the nation and about 100 other countries, and it is one of the largest of the state's 15 public universities—each with an autonomous governing board. WMU has seven degree-granting colleges, a dynamic graduate college and one of the oldest honors colleges in the nation. Undergraduate students may choose from 148 program offerings while graduate students may choose from 74 masters, one specialist and 31 doctoral programs. After more than a century of existence, the University has garnered international fame in disciplines as diverse as atomic physics, aviation, business, engineering management, graph theory,

medieval studies and vocal jazz. For more information on WMU and the Kalamazoo Community see www.wmich.edu/ and www.kalamazoo.org

The Institute

The Diether H. Haenicke Institute for Global Education aspires to be a worldwide leader in developing opportunities for global learning, discovery, and engagement. Founded in 1998, the institute serves as Western Michigan University's hub for international exchange, activity, and initiatives and as a resource to guide and support internationalization of the academic and campus environment. With more than 80 faculty and staff, the Institute's units include CELCIS—intensive English program, Fulbright support, Immigration Services, International Admissions and Services, International Student Activities, and Study Abroad. In addition, the Institute hosts the following centers: Center for African Development Policy Research, Confucius Institute at WMU, Michitoshi Soga Japan Center, and the Timothy Light Center for Chinese Studies.

Recognizing that WMU's students, faculty, staff, and its international partners are integral to these efforts, the institute is committed to working closely with the University community to develop opportunities that support and sustain the global engagement pillar of the University's mission by:

- Forging and sustaining mutually beneficial international partnerships.
- Recruiting a diverse population of international students and scholars.
- Sending students, faculty and staff abroad.
- Supporting internationalization of the curriculum.
- Providing campus- and community-based opportunities for global engagement.
- Engaging with alumni.

Required Qualifications

- An earned terminal degree in an academic or professional field
- A career demonstrating the highest ethical standards
- Record of distinguished professional accomplishment and demonstrated intellectual leadership
- Record of dynamic, culturally-sensitive leadership with strong interpersonal skills
- Fluency in both English and at least one additional language
- Demonstrated ability to attract and build an exceptional team of professionals and form collaborative relationships in an atmosphere of shared governance
- Demonstrated skill in decision-making, problem-solving, advocacy, team-building and delegation
- A successful record of administrative experience, including the management of a complex budget and organization
- Demonstrated leadership in fostering diversity and inclusion

- Excellent analytical, written, presentation, and interpersonal communication skills that are adaptable to diverse audiences
- Proven success in or aptitude for alumni relations
- Proven success in or aptitude for a service orientation toward the university community and its constituencies
- Demonstrated experience building a thriving international student body

Desired Qualifications

- Earned doctorate in an academic or professional field
- Successful record of administrative experience in a university or college setting
- Demonstrated scholarly achievement, including curriculum development
- Experience with intensive English programs
- Proven fund-raising ability
- Demonstrated expertise in international student recruiting, admissions and retention
- Demonstrated expertise in developing study abroad, exchange, transnational, and dual-degree programs in collaboration with academic colleges and departments
- Continued residence for more than one year in a country other than place of origin

Major Duties

- Promote a culture that contributes to the University's global strategy and agenda.
- Foster constructive intercollegiate partnerships and programs that advance the strategic plans of the Haenicke Institute and the University
- Enhance the global image and reputation of WMU's programs
- Develop and promote broad involvement in WMU's international activities within the University and local community
- Participate in creating and implementing a comprehensive University enrollment management strategy which achieves a higher diversification of the WMU student body
- Establish and maintain best practices for international enrollment management (admission, recruitment, retention, graduation)
- Engage in the University's international development and alumni affairs activities.
- Promote initiatives within and outside WMU that advance its scholarly mission
- Develop and manage academic, educational and commercial agreements which enhance the global engagement of WMU
- Oversee campus visits of guests, dignitaries and public figures from international locations
- Provide leadership and supervision to all designated HIGE departments, centers and institutes

- Enhance institutional support for international students throughout their experience at WMU
- Provide leadership for the assessment and continuous improvement of organizational performance
- Foster faculty development of curricula with strong international components
- In collaboration with the Faculty Senate International Education Council, develop, implement, and monitor initiatives to achieve the University's strategic goal of being globally engaged
- Develop proactive strategies to encourage WMU students to pursue a global education, participate in study or work abroad programs, interact in meaningful ways with international students and participate in global activities on campus and in the community

Application

Confidential applications and nominations will be accepted until the position is filled. Candidate screening will begin immediately. For best consideration, applications and nominations should be provided by March 15, 2017. An application should include a letter describing relevant experiences and interest in the position and a curriculum vitae. Individuals who wish to apply or nominate a candidate should submit a letter to:

Susan VanGilder, Partner
Matthew Bunting, Managing Associate
Storbeck/Pimentel & Associates, LP
WMUAssocProvostHIGE@storbecksearch.com



WMU is an Equal Opportunity/Affirmative Action Employer. Minorities, women, veterans, individuals with disabilities and all other qualified individuals are encouraged to apply.