

UNT | SYSTEM™

University of North Texas System
Vice Chancellor for Administrative Services

The Position

Reporting directly to the Chancellor of the UNT System, the Vice Chancellor for Administrative Services (VCAS) is responsible for guiding the UNT System's facilities, campus master planning, and major construction activities. The VCAS represents the System Administration before the Board of Regents and the Texas Higher Education Coordinating Board in all matters related to construction projects. The VCAS will oversee the provision of Human Resource services for the System Administration and performs various high level administrative special assignments for the Chancellor. In addition the position is responsible for land acquisition and mineral leases.

The Office of the Vice Chancellor for Administrative Services provides professional planning and management of construction to the campuses and the System Administration for all major renovation and construction projects. These responsibilities range from initial project development through programming, design, construction and commissioning. Working closely with the administration, faculty, staff and students the System Administration's planning and construction represents the latest in design and sustainability. The UNT System received the Excellence in Planning and Architecture Merit Award in Planning for a New Campus in 2005. Since August 2010 the UNT System completed construction projects valued at over \$350,000,000. The UNT Dallas campus, UNT Health Science Center in Fort Worth and UNT flagship campus have LEED gold certified buildings awarded by the USGBC in 2011. The new stadium at UNT was the first new collegiate football stadium to receive a platinum designation by the USGBC.

University of North Texas System

The UNT System plays a major role in providing affordable, high-quality education to more than 38,000 students in undergraduate, graduate, and professional programs and increases economic activity in North Texas by nearly \$2 billion annually. Since 2000, enrollment at UNT System institutions has increased by almost 30 percent, and the number of degrees awarded across all campuses has grown nearly 50 percent. By 2016, enrollment at System institutions is projected to increase to more than 49,000 students as the System strives to educate the growing and diverse population of the state and achieve the goals set forth in the State of Texas Closing the Gaps plan for higher education. With more than 1,200 total acres and multiple locations — from Denton to Fort Worth to Downtown Dallas to Southern Dallas — the UNT System serves the North Texas region and beyond, benefiting from its position in the fastest growing metropolitan region in the state and one of the fastest growing in

the country. The UNT System and its component institutions have a \$1 billion annual budget and employ 10,000 people throughout the North Texas area.

The UNT System currently consists of:

University of North Texas is located in Denton, Texas and is the flagship of the UNT System. Founded in 1890, UNT is a student-centered, public, research university. As one of Texas' largest universities, UNT has nearly 36,000 students and offers 97 bachelor's, 101 master's and 49 doctoral degree programs within the university's 12 colleges and schools. UNT was nationally recognized by *U.S. News & World Report* as one of the "Top Up-and-Coming Schools" in the country for its innovative changes.

UNT Health Science Center at Fort Worth is located on 33 acres in the heart of the Cultural District. It first opened in 1970 as the Texas College of Osteopathic Medicine (TCOM). The more than 1,700 student campus has grown to also comprise the Graduate School of Biomedical Sciences, School of Public Health, Department of Physician Assistant Studies, and School of Health Professions. Medical faculty provide patient care to the community through UNT Health, the largest multi-specialty group practice in Tarrant County.

UNT Dallas was established as a branch campus of UNT in 2000. UNT Dallas accepted its first freshman class and became a free-standing institution in fall 2010. UNT Dallas is the first public university in the City of Dallas, carrying out its mission of enhancing access to public higher education in Dallas and the North Texas region. The campus is located on 264 acres, at the center of a 3,500-acre urban development project. UNT Dallas currently enrolls over 2, 000 students.

UNT Dallas College of Law was approved during the 2009 Texas Legislative Session. The UNT Dallas College of Law will be the first public law school established in Texas in more than forty years and the only public law school in North Texas. Renovations are underway on the historic Old Municipal Building, which the City of Dallas donated for the College's permanent home, along with support funds for renovations.

General Responsibilities

- Provides guidance on the formulation of administrative policy, procedures and system benchmarks.
- Develops and directs system-wide facilities planning and major construction programs.
- Directs and coordinates with UNT System campus leaders to support space planning needs.
- Works closely with UNT System financial and campus leaders to develop long-term capital plans.
- Represents the UNT System on all matters affecting construction and planning.

- Develops strong working relationships with community leaders, UNT System administrators, and other higher education agencies.
- Provides leadership and oversight of institutional effectiveness efforts within the Administrative Services unit, working with the appropriate System officials to ensure that evaluation results are linked to planning.
- Hires, trains, monitors, and conducts scheduled evaluations of employees supervised.
- Ensures that monitoring systems are in place to track compliance with all federal and state laws and regulations.
- Adheres to and fosters high standards of ethical conduct, compliance with all applicable laws and regulations, and appropriate financial oversight and controls.
- Observes safety, security and confidentiality precautions appropriate to work performed.
- Promotes diversity within the UNT System and supports UNT System programs designed to create a welcoming environment for everyone.
- Performs other duties as assigned by the Chancellor.

Qualifications

The ideal candidate will have:

- An advanced degree (no certification necessary);
- A proven career record of progressively increasing responsibility for administrative services in complex public or private organizations;
- Experience in construction and development supervision;
- Extensive knowledge of capital planning, financial planning, land-use planning, and master planning;,
- Excellent interpersonal and team-building abilities, outstanding oral and written communication skills, and the ability to manage multiple complex projects;
- The ability to lead major activities in a collaborative manner with a wide range of internal and external constituencies; and
- The ability to represent the University of North Texas System to the state legislature and other policymaking agencies.

Application Process

The Search Committee will accept applications and nominations until the position is filled. Applicants must submit a current resume and a letter describing relevant experience and interest in the position. Submission of materials via e-mail is strongly encouraged. Nomination letters should include the name and contact information of all nominees.

Applications and letters of nomination should be submitted to:



Alberto Pimentel
Managing Partner

Storbeck/Pimentel & Associates
1111 Corporate Center Drive, Suite 106
Monterey Park, CA 91754
323-260-7889 (FAX)

Email: apsearch@storbeckpimentel.com
Refer to code "UNTSVCAS" in subject line

The University of North Texas System is an AA/ADA/EOE employer and is committed to creating an ethnically and culturally diverse community.