



## **PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS** **Position Profile**

Texas A&M University-Corpus Christi (TAMU-CC) invites nominations and applications for a collaborative and experienced academic leader to serve as the Provost and Vice President for Academic Affairs. The Provost reports to the President and will play a critical role in the future success of this vibrant, growing, and diverse institution.

### **Academic Affairs**

Academic Affairs serves a student body that has grown from over 8,500 students to over 12,000 students in the last 10 years. This includes over 10,000 undergraduate students and nearly 2,000 graduate students. The student body is diverse with the majority of students coming from underrepresented minority groups. TAMU-CC continually strives to improve student learning and student success. The university's [Center for Academic Student Achievement](#) and [First-Year Learning Communities Program](#) are two examples of the institution's efforts to retain and graduate its students.

The Provost will oversee an academic operation that has more than 300 tenure or tenure-track faculty. Academic Affairs plays a significant role in facilitating the research and scholarly activities of faculty across the institution. TAMU-CC has a stated goal of becoming an Emerging Research Institution within the State of Texas and seeks to continue to build on current research strengths.

Senior academic leaders reporting to the Provost include:

- Two Associate Vice Presidents of Academic Affairs;
- Associate Vice President for Enrollment Management;
- Assistant Vice President for Student Success;
- Dean, College of Business
- Dean, College of Education and Human Development
- Dean, College of Liberal Arts
- Dean, College of Nursing and Health Sciences
- Dean, College of Science and Engineering
- Dean of Graduate Studies;
- Chair of Undergraduate Studies;
- Director of the Mary and Jeff Bell Library; and
- Director of the Honors Program.

## **The University**

TAMU-CC is a vibrant, relatively young doctoral-granting university and Hispanic-Serving Institution (HSI). With 12,000 students from 47 states and 54 foreign nations and 1,318 faculty and staff, it combines a heritage of teaching excellence with innovation in research and creative activity, as well as community engagement.

TAMU-CC possesses the key elements to support its move to the next level among its peers as a major Hispanic-Serving research university. The university's strategic plan, [Momentum 2020](#), lays out a bold agenda for developing recognized programs in areas important to the region and nation. To achieve this goal, the university has begun to strengthen and grow its infrastructure to support existing and promising new programs. Services and operations dedicated to student recruitment, retention, and welfare will be expanded to meet increased student demands and enhance the educational experience for all.

TAMU-CC is a member of the Texas A&M University System – a network of eleven universities, seven state agencies and a comprehensive health science center. As a member of the Texas A&M University System, the school benefits from a range of centralized resources, increased visibility and political clout, and opportunities to collaborate in mutually beneficial ways with peers across member institutions and associated agencies.

TAMU-CC is on a trajectory to achieve national recognition as evidenced by the quality of its faculty and staff, the success of its students, the connectedness of its alumni and the excellence of its academic and student life portfolios. Its strategic location on the Gulf of Mexico and on the cultural border with Latin America provides a basis for gaining national and international prominence. TAMU-CC is committed to becoming one of the leading centers of higher education in the Gulf of Mexico region while serving the intellectual, cultural, social, environmental and economic needs of South Texas.

## **Leadership**

This is an exciting time to join the leadership team at TAMU-CC. Due to several retirements, the leadership team will be hiring a new Vice President for Institutional Advancement, Vice President for Marketing and Communications, and Vice President for Academic Affairs. Dr. Kelly Quintanilla has been named the sole finalist for the presidency, assuming the position September 1. Quintanilla has been with the Island University for 24 years, earning the rank of Professor of Communication and serving in multiple administrative roles (Chair, Director, Dean and Provost). The successful candidate will join a highly collaborative team dedicated to open communication, data-driven decisions, innovation, efficiency, excellence, and unparalleled student success.

## **The Community**

TAMU-CC has a beautiful main campus located on a coastal island of 240 acres surrounded by the waters of the Corpus Christi and Oso bays – the only university located on its own island. TAMU-CC was ranked first on Best College Reviews' list of "50 Best Colleges By the Sea." Just eight miles from downtown Corpus Christi, the natural setting is enhanced by modern, attractive, and state-of-the-art classroom buildings and support facilities. With a population of over 300,000, Corpus Christi is the

largest Texas city south of San Antonio, as well as a coastal city, making TAMU-CC highly attractive to prospective students from throughout the region and beyond.

### **Responsibilities and Qualifications**

Responsibilities of the next Provost include, but are not limited to:

- Providing senior leadership and administrative oversight to the Division of Academic Affairs;
- Continuing to build on TAMU-CC's student-centered culture and efforts to improve retention, graduation, and post-graduation outcomes for students;
- Implementing policies and processes that support the continued growth and maintain the high standards of quality at the institution;
- Supporting the teaching, scholarly, and service efforts of faculty;
- Fostering a culture of shared governance through transparency, communication, and engagement with stakeholders across the university;
- Overseeing academic unit, college, and institutional accreditations, including SACSCOC; and
- Administering fiscal affairs, including the budget for the Division of Academic Affairs.

The successful candidate should possess the following skills and qualifications:

- An earned doctorate;
- An outstanding record in teaching, research, and service commensurate with the rank of full professor with tenure;
- Significant academic administrative experience;
- Demonstrated experience in strategic planning, budgeting and financial management, and the management of human resources;
- Experience enabling enrollment growth while maintaining academic quality;
- A student-centered approach with a record of improving student learning and student success;
- Experience facilitating increased research and scholarly activities by the faculty and growth of graduate programs, while maintaining a continued focus on excellence at the undergraduate level;
- A demonstrated commitment to campus diversity and inclusiveness, including an understanding of and commitment to the values and operational requirements associated with being an Hispanic-Serving Institution;
- A leadership and management style that embraces collaboration, teamwork, and transparency and reflects vision, innovation, and strategic thinking;
- Ability to develop new academic programs and research initiatives connected to regional opportunities and needs;
- Effective verbal and written communication skills;
- The ability to work with all administrative units on a campus to advance the goals of a university;
- Experience with regional and programmatic accreditation, program reviews, outcomes assessment, and related strategies for advancing educational and institutional effectiveness; and

- The ability to represent the President and the university in an exemplary fashion both on campus and externally.

### **Nomination and Application Process**

The Search Committee will begin reviewing applications immediately and continue to accept applications and nominations until the position is filled. However, in order to assure the fullest consideration, candidates are encouraged to have complete applications submitted to the search firm assisting the university by September 22, 2017. Requested application materials include a letter of interest; curriculum vitae; and the names, telephone numbers, and e-mail addresses of at least five professional references. All applications, nominations, and inquiries will remain confidential. References will not be called until after the first screening of applications and then only after the applicant has given explicit permission. All application materials must be submitted electronically in Microsoft Word or PDF format.

Please direct all applications, nominations, and inquiries for the position to the search firm assisting the university at the contact information below:

Ryan Crawford, Partner | Gretchen Hoffman, Senior Associate  
901 Mopac Expressway South  
Barton Oaks Plaza One, Suite 300  
Austin, TX 78746  
(737) 210-1218  
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Refer to code "TAMUCC-Provost" in subject line

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