



Vacancy Announcement

Dean, College of Natural Sciences and Mathematics

California State University, Sacramento

A Premier Metropolitan University, the Campus of Choice for Students,
Faculty, Staff and the Community

California State University, Sacramento invites applications and nominations for the position of Dean of the College of Natural Sciences and Mathematics. California State University, Sacramento is in the heart of Northern California, one of the most beautiful, diverse and rapidly growing areas in the country. The 300-acre campus, located just five miles from the State Capitol, is along the American River Parkway that offers miles of trails and recreational access to the city's two rivers, Folsom Lake and the historic Sacramento riverfront. Sacramento State is a comprehensive, regional university, established in 1947 and located in California's capital city. The University has approximately 30,000 students and 1,729 full- and part-time faculty.

The College of Natural Sciences and Mathematics has approximately 170 faculty, 1,700 students, and 43 staff. The College includes the departments of Biological Sciences, Chemistry, Geography, Geology, Mathematics and Statistics, and Physics and Astronomy. Bachelor's degrees are offered in all the disciplines represented, as well as Master's degrees in Biological Sciences, Chemistry, Geology, and Mathematics. The College's academic programs also offer a significant portion of the University's general education program.

The College has a dynamic faculty, with a strong commitment to teaching and scholarship. The College is home to the Center for Math and Science Education, the Science Educational Equity program, the Center for Interdisciplinary Molecular Biology: Education, Research and Advancement, the Center for Regional Environmental Science & Technology, Center for Science and Math Success, Center for STEM Excellence, and Center for Philosophy and the Natural Sciences. It is affiliated with Moss Landing Laboratories, and United States Geological Survey. The University is about to start construction of the new Science Complex featuring a modern state-of-the-art, well-equipped laboratory, well-designed classrooms and other improvements that will contribute to enhanced capacity, higher levels of productivity, greater collaboration, and acclaim of science degree programs at Sacramento State.

Primary Duties and Responsibilities

The Dean is part of the Provost's academic leadership team and serves as the chief academic and administrative officer and spokesperson of the College of Natural Sciences and Mathematics. The primary responsibilities of the Dean are to provide leadership and manage the programs and activities of the College as one of the academic units of the California State University, Sacramento campus. To this end, the Dean safeguards excellent quality of all academic programs; ensures inclusive student success; facilitates and supports development and productivity of faculty with diverse backgrounds in teaching, scholarly and creative activities, and service to the institution and the community; represents the college and assists in partnerships with regional school districts and education initiatives; coordinates and supports the development and evaluation of instructional program offerings and student support systems; and assists departments and centers of the College in accreditation efforts. The Dean has primary responsibility for external funds development, gifts, grants, and contracts that support the breadth of activities of the College, and provides leadership in building strong relationships with, and generating support in, the greater community for the benefit of the College. The Dean also oversees development of annual budget requests and administers the College's budget. The Dean is responsible for personnel matters, including coordinating and supervising the administrative duties of department chairs, staff and program directors, and for making independent recommendations on all College appointment, retention, tenure, and promotion requests. The Dean is responsible for implementation of the University's Academic and Strategic Plans in the College.

The Dean is supported by two Associate Deans and staff in the Dean's Office. The Dean provides a communication link between other campus administrators and the College's department chairs and program directors, and coordinates long-range planning for the College. The Dean serves as an advocate for the diverse needs of the College, particularly at the University and CSU System-wide levels. The Dean is a University administrative officer and performs these and other duties as assigned by the Provost/Vice President for Academic Affairs and the President.

Required Qualifications

Education and Experience

1. Possession of an earned doctorate and eligibility for a senior faculty appointment within the College of Natural Sciences and Mathematics;
2. Five years of administrative experience in a university, including experience as a department chair, or equivalent level;
3. Successful teaching experience and record of research or scholarly activity in one or more of the disciplines in the College;
4. Experience with assessment of program learning outcomes;
5. Experience in faculty governance;

6. Evidence of successful personnel and fiscal resource management experience.

Knowledge, Skills, Abilities

7. Ability to coordinate multiple departments and cultivate an environment of collaboration;
8. Demonstrated commitment to excellence in teaching and scholarship;
9. Ability to be a strong advocate for programs in the College;
10. Demonstrated ability to provide leadership to meet the goals/mission of the College;
11. Recent and demonstrated commitment to working with a diverse faculty, staff, and student population;
12. Strong written, oral, and interpersonal communications skills;
13. Demonstrated commitment to shared faculty governance;
14. Demonstrated ability to generate external funds including the pursuit of opportunities to obtain grants and contracts;
15. Demonstrated ability to encourage and support faculty pursuit of opportunities to obtain grants and contracts.
16. Understanding of and willingness to support the varied goals of the college faculty and academic programs;
17. Understanding of and willingness to support undergraduate and graduate research and student support programs.

Preferred Qualifications

18. Evidence of community involvement and effective leadership;
19. Experience with and a commitment to a Liberal Arts education;
20. Experience with and commitment to K-16 outreach, collaboration and teacher education;
21. Experience with and commitment to interdisciplinary programs and scholarship;
22. Understanding of and appreciation for the disciplines in the College;
23. Demonstrated commitment to professional development of faculty and staff;
24. Ability to articulate a vision for the future of science and mathematics curricula and research at an urban comprehensive university.

Appointment

The anticipated effective date of the appointment is negotiable, but it is expected that it will be no later than the start of the fall 2017 semester (August 23, 2017). This position is defined in the Management Personnel Plan of the California State University. It is excluded from the collective bargaining process, and is also exempt from the overtime provisions of the Fair Labor Standards Act. Salary and benefits are competitive and commensurate with experience and credentials.

Application Procedure

Applicants must submit a cover letter, current vita/resume, and five references (name, email address and telephone number) who can speak to a broad range of professional qualifications. Nomination letters should include the name, position, address and telephone number of the nominee. All nominations and applications will be handled in confidence.

Finalists will be asked to furnish transcripts of the highest earned degree.

Priority review of applications will begin on Monday, March 27, 2017 and will continue until the position is filled. Please submit your applications and nominations to:



Emy Peña, Partner
Storbeck/Pimentel & Associates
6512 Painter Avenue, Whittier, CA 90601
Electronic submissions are preferred.
Please email us at epsearch@storbeckpimentel.com
Code: Sac State – DNSM

For a confidential inquiry or nomination contact
Ms. Peña at 562-360-1710

This position is defined in the Management Personnel Plan (MPP) of the California State University. It is excluded from the collective bargaining process and is also exempt from the overtime provisions of the Fair Labor Standards Act (FLSA).

This position is covered by health benefits, and is exempt, (not eligible for overtime compensation) according to the Fair Labor Standards Act.

For more information on the comprehensive benefits package offered by the University visit:
<http://www.csus.edu/hr/departments/benefits/benefitsprograms.html>

The duties of this position include participation in decisions that may have a material financial benefit to the incumbent. Therefore, the selected candidate will be required to file Conflict of Interest Form 700: Statement of Economic Interest when they first occupy the position, and on an annual basis, complete ethics training within 6 months of appointment, and attend this training every other year thereafter.

The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in the California State University Executive Order 1083 as a condition of employment.

California State University, Sacramento is an Affirmative Action/Equal Opportunity employer, and has a strong institutional commitment to the principle of diversity in all areas. In that spirit, we are particularly interested in receiving applications from a broad spectrum of qualified people who assist the University in meeting its Strategic Plan goal of pluralism: "To develop a campus community whose diversity enriches the lives of all and whose members develop a strong sense of personal and community identity as well as mutual respect." California State University, Sacramento hires only those individuals who are lawfully authorized to accept employment in the United States.

California State University, Sacramento is an Affirmative Action/Equal Opportunity Employer and has a strong institutional commitment to the principle of diversity in all areas. We consider qualified applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability. Sacramento State

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with California State University, Sacramento. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current California State University, Sacramento employees who apply for the position.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, California State University, Sacramento has made crime statistics available on-line at www.csus.edu/police/cleryact.htm. The report also includes institutional policies concerning campus security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other safety matters. Print copies are available in the library and by request from the Office of Public Safety and the Office of the Vice President for Student Affairs.